

**For Office Use Only:**

Promotion Code:	Company Name:	Employment Verification:
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**1. Type of Membership (tick box); All prices are per month – for Single complete Parts 1, 2 & 5, for Couple 1,2,3 & 5, for Family 1- 5**

Platinum Single £27	Platinum Couple £48	Gold Single £23	Gold Couple £38	No of Children £10
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**2. Personal Details**

Customer No:	Card No:	Discovery Card/NEC No:
Surname:	Title: Mr/Mrs/Miss/Ms	First Name:
Date of Birth:	Occupation:	
Address:		
Town:	Postcode:	
Daytime Tel. No.	Evening Tel. No	
Mobile:	e-mail Address:	
Activities interested in:		

**3. Couple Membership**

Customer No:	Card No:	Discovery Card/NEC No:
Surname:	Title: Mr/Mrs/Miss/Ms	First Name:
Date of Birth:	Occupation:	
Daytime Tel No.	Evening Tel No.	
Mobile:	e-mail Address:	
Activities interested in:		

**4. Family Membership**
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Child's Name:	Date of Birth:	M / F	Customer No:
Child's Name:	Date of Birth:	M / F	Customer No:
Child's Name:	Date of Birth:	M / F	Customer No:

- This Application form is processed in accordance with the data protection act 1998. If you do not want us to transfer any personal details such as name, address etc on to another organisation participating in the card scheme then don't tick this box.

Please note that by NOT ticking the box you will need to reapply separately to have additional services added to the card.

**Membership Payment Terms**

- 1<sup>st</sup> payment in cash/cheque/debit or credit card at time of joining.
- Monthly Direct Debit or Dundee City Council Payroll (By completing and signing the Direct Debit Mandate or Payroll Deduction Form)
- Paid in full annually – by cash/cheque/debit or credit card at time of joining.
- Two Months notice required to cancel

(All cheques should be made payable to Leisure & Culture Dundee)

**5. Declaration**

I have read and understood the terms and conditions overleaf. I agree to abide by the Terms and Conditions of Membership and all of the Rules and Regulations.	
Signature:	Date:
Signature:	Date:

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DIRECT DEBIT/PAYROLL PAYMENT METHOD	FULL PAYMENT METHOD
1 <sup>st</sup> Monthly Payment: £ _____	Amount Paid _____
DD/Payroll Commencing: _____	
Processed by: _____	Date: _____



# Leisure & Culture Dundee

*working in partnership*

## Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form using a ball point pen and send it to:

Leisure & Culture Dundee  
Level 3, Central Library  
Wellgate Centre  
Dundee  
DD1 1DB

Originator's Identification Number

5 | 5 | 7 | 1 | 4 | 3

Name(s) of Account Holder(s)

\_\_\_\_\_

Reference Number (For Office Use Only)

| | | | | | | | | | | | | | | | | | | | | |

Bank/Building Society Account Number

| | | | | | | |

Branch Sort Code

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### Instruction to your Bank or Building Society.

Please pay Leisure & Culture Dundee Direct Debits from the account detailed in this Instruction subject to the Direct Bank/Building Society Account Number Debit Guarantee. I understand that this Instruction may remain with Leisure & Culture Dundee and, if so, details will be passed electronically to my Bank/ Building Society.

Name and full postal address of your Bank or Building Society

To: The Manager  
\_\_\_\_\_  
Address  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Postcode

Signature(s)  
\_\_\_\_\_  
\_\_\_\_\_  
Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account. Should you require a full size direct debit form please contact 01382 4333524

**This Guarantee should be detached and retained by the Payer.**

## The Direct Debit Guarantee



- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change Leisure & Culture Dundee will notify you fourteen working days in advance of your account being debited or as otherwise agreed.
- If an error is made by Leisure & Culture Dundee or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.

# **LEISURE & CULTURE DUNDEE**

## **TERMS AND CONDITIONS FOR MEMBERSHIPS**

### **Payment Options**

Payment will be accepted by the following methods:

- Cash or cheque, with a valid cheque guarantee card, Debit or Credit Card.
- Direct Debit (1st payment in cash, cheque or Debit/Credit Card, where available, at time of joining)

### **Terms and Conditions**

1. Membership fees are non refundable.
2. Upgrades and changes to the membership type will be permitted at the discretion of Leisure & Culture Dundee.
3. Membership cards must be produced whenever the member wishes to gain entry at any time. Only the member may take advantage of the membership. Any attempted use, other than by the member, will result in cancellation of the membership with no refund.
4. Leisure & Culture Dundee reserves the right to refuse any application for membership.
5. When the cardholder changes their name a new card will be issued after fulfilling the relevant authentication needs. The card issuer must be notified of any change of address or change of entitlement. It is the responsibility of the cardholder to provide Leisure & Culture Dundee with the correct information and required authentication documents.
6. All direct debits are a legally binding contract between the member and Leisure & Culture Dundee, and represents a commitment to pay all monthly membership fees due. A minimum of two month's notice in writing is required to terminate the membership. It is the responsibility of the member to contact Leisure & Culture Dundee if no response is received within 14 days of the cancellation being requested. Where a contract termination is applicable at the member's request a further full monthly payment will be debited from their bank account as an administration and cancellation fee. Where a termination is request on medical grounds, appropriate supporting evidence must be provided.
7. Leisure & Culture Dundee reserves the right to review the monthly membership fees at 6 monthly intervals each year and payments may be increased in April and October accordingly. The member will be given one month's notice of any proposed increase and will have the right to terminate the membership without penalty during that period, failing which the member will be deemed to have accepted the increase, thereafter the above termination conditions will apply.
8. Leisure & Culture Dundee reserve the right to levy an additional fee should a member fail to attend any class reservation they have made. This fee will be at the standard price applicable for the class.
9. Leisure & Culture Dundee will not be responsible for the loss of any information stored upon the card.
10. Leisure & Culture Dundee will not be liable for any mistakes and / or omissions made by the cardholder at any time.
11. All Student applicants must be in full time education and hold a current up to date matriculation card, which must be shown at time of application. Students renewing membership will be required to revalidate their application on an annual basis.
12. Where couple memberships are applied for, both applicants must be 16 years of age or over and reside at the same address. Children (Under 16) can be added to any category for an additional fee.
13. All lost, stolen and damaged cards must be reported as soon as possible to ensure a replacement card can be forwarded. Leisure & Culture Dundee as the card issuer reserves the right to introduce an administration fee.
14. The applicant will be responsible for monitoring his/her own physical condition whilst utilising equipment and should any unusual symptom/s occur the member must immediately advise a Leisure & Culture Dundee member of staff of the nature of the symptom/s experienced, refrain from any further usage and consult their own GP.
15. The applicant declares and warrants that the information given by him/her in answer to the Health and Fitness Pre-Induction questionnaire is complete and accurate and that the member knows of no reason, unless otherwise declared in answer to the Health and Fitness Pre-Induction questionnaire, why s/he should not participate in an exercise programme.
16. The applicant will notify Leisure & Culture Dundee of any changes to his/her physical condition, which render the replies to the Health and Fitness Pre-Induction questionnaire incorrect in any respect by immediately informing a member of staff of any changes that have occurred.
17. The applicant enters into any exercise programme entirely at his/her own risk.
18. The applicant has read this agreement in its entirety, understands its contents completely, has taken all such independent advice on it as s/he wishes and accepts all of the terms and conditions contained within it.
19. The applicant hereby authorises Leisure & Culture Dundee to obtain any relevant additional information which it may require from his/her General Practitioner.
20. The applicant will comply with all management rules pertaining to the use of the Fitness Studio equipment, Swimming Pools and other facilities.
21. Failure to comply with any of the rules pertaining to the use of the Fitness Studios, Health Suite, Swimming Pools, Fitness Classes and other facilities, with the responsible direction of Leisure & Culture Dundee or any of their employees in connection with such use, or otherwise behave in such a manner that it was, in the opinion of Leisure & Culture Dundee, acting reasonably, inappropriate for them to continue to use the facilities and there will be no refund of any fee or charge in that situation.
22. All activities and facilities are subject to availability. Leisure & Culture Dundee reserves the right to cancel, suspend or withdraw classes and/or activities. Olympia and Lochee Swimming and Leisure Centre specifically have annual programmed building closures, details of which will be advertised within the specific centre prior to closure.
23. Leisure & Culture Dundee reserves the right to withdraw/amend any service on the card.
24. All data collected is in accordance with the Data Protection Act 1998.